

FAREHAM

BOROUGH COUNCIL

Report to Planning and Development Policy Development and Review Panel

Date 12 January 2016

Report of: Director of Planning and Regulation

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME 2015/16 AND
DRAFT WORK PROGRAMME 2016/17**

SUMMARY

At the last meeting of the Panel for the 2015/16 municipal year (on 1 March 2016), members will be asked to review the outcome of the work programme for the current year. Also at the meeting, the panel will be requested to finalise the draft work programme for the next year, 2016/17.

This report contains details of the Panel's existing work programme for the current year, in order for an early assessment of progress.

RECOMMENDATION

The Panel is invited to review and approve the Work Programme for the remainder of 2015/16 and give preliminary consideration to the Work Programme for 2016/17.

INTRODUCTION

1. The outcomes from the Work Programme for the current year (2015/16) will be reviewed at the Panel's meeting on 1 March 2016. At the same time, the panel will be requested to finalise its work programme for the following year (2016/17).
2. In order to assist the process, members are invited to consider both issues at this meeting.

WORK PROGRAMME 2015/16

3. At the last meeting of the Panel on 3 November 2015, members reviewed and agreed the current programme of items for 2015/16. It is proposed that the current work programme for the remainder of 2015/16 as shown in Appendix A to this report, be noted.
4. The Panel is asked to note that there have been no revisions to the Work Programme for 2015/16.
5. The progress on actions since the last meeting of the Panel on 3 November 2015 is attached at Appendix B, for members' information.

WORK PROGRAMME 2016/17

Scrutiny Board Responsibilities

6. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions.
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role Of The Policy Development And Review Panels

7. The Policy Development and review Panels are responsible for preparing their own work programme. Those programmes should take account of the role of the Panels to:-
 - assist in the development and formulation of policy.
 - report and advise upon policies and proposals relating to their particular service interest.
 - Review the performance of services provided directly or indirectly by the Council.

Planning Next Year's Work Programme

8. Members are invited to consider policy development and formulation items for the work programme for 2016/17. It has previously been suggested that a few items of major significance be chosen.
9. In addition to any other matters which members may wish the Panel to look at, the Executive may decide if it wishes the Panel to carry out specific tasks during the next municipal year.
10. The programme of dates for the Panel during the next municipal year are as follows:-

<u>MEETING DATE FOR YEAR</u>
<u>2016/17</u>
17 May 2016
19 July 2016
6 September 2016
8 November 2016
19 January 2017
28 February 2017

11. A verbal update will be provided at the meeting by the Panel Chairman and the Director of Planning and Regulation (as appropriate) on potential items for the 2016/17 work programme, in order that these can be considered by all members of the Panel.
12. It is open for the Executive Member of Planning and Regulation to suggest any additional items for the Panel to consider at future meetings.
13. Other general items may arise during the year, such as responding to consultation requests by Government.
14. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

15. There are no significant risk considerations in relation to this report

CONCLUSION

16. The Panel is now invited to:-
 - a) approve the programme of items for the remainder of 2015/16, as set out in Appendix A to the report;
 - b) note the progress on actions since the last panel meeting, as set out in Appendix B to this report;
 - c) note the Planning and Development Portfolio – Executive Work Programme 2015/16 (as at);

- d) give preliminary consideration to the outcome of the Panel's work programme for the current year; and
- e) prepare a draft work programme for next year, 2016/17, which can be given further consideration at the next Panel meeting on 1 March 2016.

Appendices

Appendix A – Work programme 2015/16

Appendix B – Progress on actions since last meeting on 3 November 2015

Appendix C – Planning and Development Portfolio – Combined Executive and policy Development and Review Panel Work Programme 2015/16 as at 26 October 2015

Background Papers: None

Reference Papers:

Enquiries:

For further information on this report please contact Richard Jolley. (Ext 4388)

REVIEW PANEL – WORK PROGRAMME 2015/16

STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW

19 May 2015	Fareham Borough Non-Residential Parking Standards: Draft for Consultation Review of the Work Programme 2015/16
21 July 2015- CANCELLED	Review of the Work Programme 2015/16
14 September 2015	Performance Review: Parking Strategy Service & Strategy Action Plan Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) – Draft for Consultation Review of the Work Programme 2015/16
3 November 2015	Performance Review: Planning Strategy service including 2014/15 Local Plan Annual Monitoring Report Review of the Work Programme 2015/16
12 January 2016	Performance Review: Tree Service & Strategy Action Plan Preliminary Review of the Work Programme 2015/16 and Draft Work Programme 2016/17
1 March 2016	Performance Review: Environmental Sustainability Strategy & Action Plan Final Review of Work Programme 2015/16 and Draft Work Programme 2016/17

PANEL PROGRESS ON ACTIONS
SINCE LAST MEETING ON 3 NOVEMBER 2015

Date of Meeting	3 November 2015
Subject	<u>PLANNING STRATEGY SERVICE INCLUDING 2014/15 LOCAL PLAN ANNUAL MONITORING REPORT Update</u>
Type of Item	Review
Action by Panel	<p>The panel considered a report by the Director of Planning and Regulation on a Performance Review of the Planning Strategy Service including the Local Plan Authority Report 2014/15.</p> <p>The panel received a presentation from the Principal Planner (Strategy and Regeneration) which gave a brief overview of the Authority Monitoring Report 2014/15.</p> <p>At the invitation of the Chairman Councillor Evans Executive Member for Planning and Development addressed the panel on this item.</p> <p>Several Members requested that additional clarification be provided when the report is published on the Council's website clearly explaining that the report does not represent new planning 'policy' but is a 'monitoring' report which includes information on performance against <u>existing</u> Local Plan targets including those relating to housing delivery.</p> <p>It was AGREED that, subject to the inclusion of the additional clarification of the document as above, the panel approves:-</p> <ul style="list-style-type: none"> (a) That the Authority Report 2014/15; as set out in Appendix A, be published on the Council's website, and (b) That the Director of Planning and Regulation: be authorised to make any necessary minor changes to the Authority Monitoring Report 2014/15, prior to publication, providing that these do not change overall direction, shape or emphasis of the document, and do not raise any significant issues.
Outcome	Report Noted
Link Officer	Claire Burnett

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<u>Subject</u>	<u>REVIEW OF WORK PROGRAMME 2015/16: Update</u>
Type of Item	Review
Action by Panel	<p>The panel considered a report by the Director of Planning and Regulation which reviewed the Panel's work programme for 2015-16.</p> <p>The Chairman reminded members of the panel's working group meeting on Design Guidance SPD which was held on 5 November 2015.</p> <p>It was AGREED that the Panel approve the work programme for 2015-16.</p>
Outcome	Report Noted
Link Officer	Richard Jolley

